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## Learn computer novice to fully grasp - (Windows vista office 2007) (with a DVD)

By LI JUN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 358 Publisher: Tsinghua University Press Pub. Date :2009-1-1. This book is the progressive one of the series. to basic operation skills + + application practical application case teaching methods. from computer beginners the needs. in plain language. the application of carefully selected techniques. vivid and detailed operation case. a comprehensive introduction to computer basics. windows vista operating system. office 2007 office and computer applications. computer access. commonly used tools and computer security and maintenance of knowledge. This book uses two-color printing. use a simple two-column layout and generous way. In the teaching of basic operational knowledge at the same time. each section describes some common problems and techniques. each chapter has a comprehensive application examples are part supplement and expand their knowledge. to help readers apply their knowledge purposes. At the same time. the book with tips. little knowledge other columns. so that the reader is more convenient. easier to learn them. This book is for beginning computer. intermediate users. no basis for an introduction to want to quickly master computer readers. but also for the majority...



## Reviews

Thorough guide! Its such a very good go through. It is really simplified but surprises in the 50 % from the ebook. You will like how the blogger write this ebook.

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